



The Village School of Naples

APPLICATION PROCESS for first time applicants

Thank you for your interest in The Village School of Naples. Consideration of your child's enrollment is a multi-phase process that includes the following:

1. Contact the admissions office at The Village School to schedule an introductory interview/tour. For grades K-8, call Mrs. Hinn at 593-7686 x223. For preschool, call Mrs. Ames at 593-7686 x270.
2. Based on availability, an application for enrollment should be submitted, with a **non-refundable** application fee of \$75 per student, a signed financial agreement and a special services disclosure. The application fee applies to new students entering grades K-8. It does not apply to preschool. *Note: application for enrollment must be accompanied by student's most recent report card as well as a copy of any current special services reports (i.e.: OT, Speech, IEP, Psychological Evaluation).* If space is not available, a wait list form will be accepted, along with a **non-refundable** fee of \$50 per family. If the family has a child currently enrolled at The Village School, there is no wait list fee.
3. Receipt of a State of Florida School Entry Health Exam form (completed within the past 12 months) and an up-to-date Florida Certificate of Immunization.
4. Receipt of a copy of valid birth certificate or passport.
5. For grades K-8, note the following:
Pre-assessment testing may be required. This testing may include classroom observation of student at their current school.

All available student records must be received.

6. After receiving a letter of acceptance, enrollment will be confirmed upon receipt of **non-refundable** \$350 curriculum fee for grades K-8, \$250 for preschool. This fee must be received by the date specified in the acceptance letter.

The Village School admits students of any race, color, national and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, national and ethnic origin in administration of its educational policies, admissions policies, scholarship and loan programs, and athletic and other school-administered programs.